



Sprout City Farms Assistant Farm Manager

Sprout City Farms (SCF) is looking for an individual able to play an integral role in helping realize its mission and vision: to cultivate educational urban farms that engage and strengthen communities, and establish a network of accessible farms throughout the city that nourish, and are nourished by, their surrounding community. SCF seeded its first urban community farm in 2011 in response to growing interest in utilizing social and physical resources to create healthier, more resilient local food communities. Since that time, the Denver Green School (DGS) Community Farm has successfully transformed an acre of underutilized land into fertile ground that produces 4-6 tons of healthy food annually and nourishes thousands of people in the school and SE Denver community. In 2014, SCF partnered with the City of Lakewood to build a second 1-acre site, the Mountair Park (MAP) Community Farm located on the grounds of Mountair Park in Lakewood. In 2016, we again expanded our efforts to include a third 1-acre farm at the Dahlia Campus for Health and Well-Being in partnership with the Mental Health Center of Denver.

We are seeking a part-time Assistant Farm Manager to help implement operations and programs at all three farm sites under the direction of the Executive Director. As a developing nonprofit, our small staff works closely together to implement the goals of the organization as SCF continues to grow. We are looking for a qualified candidate to spearhead the growth needed to take Sprout City Farms to the next level!

Desired Skills and Qualifications:

1. Ability to work as a team player.
2. Willingness to take initiative and follow-through on tasks.
3. Ability to work with people from diverse backgrounds, including students/youth, people of different cultures, etc.
4. Pragmatic and outcome-driven, yet positive and forward thinking.
5. Farming experience (3+ seasons), farm management experience (1+ seasons), or successful completion of the SCF Internship and Apprenticeship Program.
6. Experience managing volunteers and working with children, and comfortable speaking in front of people.
7. Ability to physically work within a variety of conditions (i.e. endurance to work long days, in diverse weather conditions), and ability to lift at least 40 pounds.
8. Reliable transportation (able to take trips to store to pick up needed materials, and travel to meetings and other farm sites when necessary).
9. Punctuality and flexible schedule including working on weekends and nights.
10. Interest in helping develop a more sustainable and just local food system.
11. Preference will go to local residents rooted in the metro Denver community.
12. Oral communication skills in both English and Spanish preferred but not required.

Duties and Responsibilities:

Farm Operations (85%):



- Assist in coordinating the planning, planting, cultivating, and harvesting of crops. Assist in implementing all aspects of physical operations of the farms including field plans, building of structures, farm maintenance tasks, etc. Follow all requirements of the farm site Land Use Agreements with Denver Public Schools, City of Lakewood, and Mental Health Center of Denver.
- Assist in coordinating food distribution programs including Farm to Cafeteria, CSA, Farm Stand/Farmers Market, and Donations.
- Assist with farm operations-related purchases, follow purchasing protocol, and stay within the budget.

Education (10%):

- Assist Farm Managers and Executive Director with development and implementation of farm-based educational and volunteer programs.
- Assist with management and mentoring of farm interns, apprentices, work shares, and other volunteers.

Community Engagement (1%):

- Assist with planning and execution of community events as needed.
- Ensure that SCF Community Farms are embodying SCF's Mission, Vision and Core Values.

General & Administrative (4%):

- Assist with planning and recordkeeping.
- Participate in staff meetings as needed.

Time Commitment and Compensation

This is a part-time seasonal position at 20 hours a week beginning April 2, 2018 and ending November 16, 2018. Compensation is \$15 an hour for a total compensation of \$9,000 for the time specified above. Time will be split between the farm sites but in 2018 priority will be given to DGS: time is expected to be approximately 15 hours a week at DGS and 5 hours a week split evenly between MAP and Dahlia Campus. Tuesdays and Wednesdays will be mandatory work days.

All SCF positions are currently field-based/home-office. The preferred candidate will be a self-starter who is able to effectively work independently. Requests for time off must be submitted for approval; approval of requests is dependent upon staff schedule coordination and the needs of the organization.

Contact:

To apply, please submit a .pdf of cover letter, resume, and 2 references by March 2, 2018 to:

Meg Caley, Sprout City Farms Co-Founder and Executive Director

Email: apply@sproutcityfarms.org

For more information on SCF, please visit our website at www.sproutcityfarms.org and our facebook page at www.facebook.com/SproutCityFarms.



*Sprout City Farms follows an equal opportunity employment policy and employs personnel without regard to race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender expression, age, physical or mental ability, veteran status, military obligations, marital status, transgender status, gender identity, ancestry, gender, political service, affiliation or disability.

This policy applies to all Sprout City Farms employees, volunteers, members, clients, and contractors. This policy also applies to internal promotions, training, opportunities for advancement, terminations, outside vendors, members and customers, service clients, use of contractors and consultants, and dealings with the general public.*