



## **Sprout City Farms Seasonal Apprentice Job Description**

### Purpose:

Sprout City Farms (SCF) is looking for individuals able to play an integral role in helping realize its mission and vision: to cultivate educational urban farms that engage and strengthen communities, and establish a network of accessible farms throughout the city that nourish, and are nourished by, their surrounding community. SCF seeded its first urban community farm in 2011 in response to growing interest in utilizing social and physical resources to create healthier, more resilient local food communities. Since that time, the Denver Green School (DGS) Community Farm has successfully transformed an acre of underutilized land in a public schoolyard into fertile ground that produces 5-6 tons of healthy food annually and nourishes thousands of people in the school and SE Denver community. In 2014, SCF expanded its efforts in partnership with the City of Lakewood to a second 1-acre site, the Mountair Park (MAP) Community Farm located on the grounds of Mountair Park at the corner of 13<sup>th</sup> and Depew St. in Lakewood, and in 2016, we broke ground on the third site, the Dahlia Campus for Health and Well-Being in partnership with the Mental Health Center of Denver located at 33<sup>rd</sup> & Dahlia in NE Denver. In 2018, we are seeking an apprentice to help implement operations and programs at MAP and Dahlia (1 apprentice per site) under the direction of each site's Farm Manager. This is a great opportunity for individuals interested in being more involved in local food production and/or aiming to develop a skill set while moving toward full-time employment in the field. As a developing nonprofit, our small staff works closely together to implement the goals of the organization as SCF continues to grow. We are looking for qualified candidates to spearhead the growth needed to take Sprout City Farms to the next level!

### Desired skills and qualifications:

1. Ability to work as a team player.
2. Willingness to take initiative and follow-through on tasks.
3. Strong oral and written communication skills.
4. Ability to work with people from diverse backgrounds, including students/youth, people of different cultures, etc.
5. Pragmatic and outcome-driven, yet positive and forward thinking.
6. Farming experience (1+ full seasons) or successful completion of the SCF Internship Program.
7. Experience managing volunteers and working with children, and comfortable speaking in front of people.
8. Ability to physically work within a variety of conditions (i.e. endurance to work long days, in diverse weather conditions), and ability to lift at least 40 pounds.
9. Reliable transportation.
10. Punctuality and flexible schedule including working on weekends and nights.
11. Proficiency in data entry, Microsoft Word, Excel, Social Media.
12. Interest in helping develop a more sustainable and just local food system.
13. Preference will go to local residents.

### Duties and Responsibilities:



1. Assist in planting, cultivating, maintaining, and harvesting crops and with general farm maintenance.
2. Assist with farm distribution programs such as CSA, Farm Stand, Farm to Cafeteria, Donations, other food distribution programs, and community service programs & events.
3. Help ensure that the farm and its programs are staying true to SCF's Mission, Vision and Core Values.
4. Meet all necessary volunteer requirements of SCF (see Volunteer Packet).
5. Assist in developing and maintaining farm-based educational and volunteer programs such as volunteer days, workshops, tours, farm camp, and other programs and events.
6. Assist with recordkeeping, data entry and recording.

#### Time Commitment

25 hours per week including some nights and weekends throughout the growing season (April 2 – November 2). Apprentices must be dedicated for the entire growing season. This position is paid through biweekly stipends totaling \$7,500 for the season, and apprentices receive a share in the CSA program valued at \$450+. Requests for time off must be submitted for approval. Approval of requests is dependent upon staff schedule coordination, and the needs of the organization.

#### Contact:

To apply, please fill out the application from [SCF's website](#), and submit a .pdf of the application, cover letter, resume, and 2 references by March 14<sup>th</sup>, 2018 to:

Meg Caley, Sprout City Farms Director of Farming Operations and Education

Email: [apply@sproutcityfarms.org](mailto:apply@sproutcityfarms.org)

Mail: P.O. Box 181396 Denver, CO 80218

*For more information on SCF, please visit our website at [www.sproutcityfarms.org](http://www.sproutcityfarms.org) and our facebook page at [www.facebook.com/SproutCityFarms](http://www.facebook.com/SproutCityFarms).*

\*Sprout City Farms follows an equal opportunity employment policy and employs personnel without regard to race, creed, color, ethnicity, national origin, religion, sex, sexual orientation, gender expression, age, physical or mental ability, veteran status, military obligations, marital status, transgender status, gender identity, ancestry, gender, political service, affiliation or disability.

This policy applies to all Sprout City Farms employees, volunteers, members, clients, and contractors. This policy also applies to internal promotions, training, opportunities for advancement, terminations, outside vendors, members and customers, service clients, use of contractors and consultants, and dealings with the general public.\*